

**USE OF ROOFS AND EXTERIOR WALLS OF BUILDINGS**

1. Purpose: The University has a concern about improper uses of roofs and its buildings and uses of exterior sides of buildings reached by way of roofs or upper windows at its campuses and other facilities. Such portions of buildings are not intended for general traffic. Personal injuries and damage to roofs and buildings may result from improper uses. In order to protect University property and manage risks, the following policy is established and is to be enforced by University personnel having charge of a building or buildings, and by the security officers of the institution.
2. Policy:
  - (1) The areas subject to this policy are the roofs and exterior walls of University properties.
  - (2) The aforementioned areas shall only be accessible to University employees, such as facilities personnel, having a need directly associated with their work on behalf of the University. They may be accessible for members of the faculty and their students in connection with a regularly-scheduled curriculum course that requires such access (e.g., Astronomy class, Electrical Engineering Antennae Laboratory, etc.), but only after establishing with the director of facilities management for the campus or unit those areas that may be utilized safely.
  - (2) Other than those University employees and students specified above, any other persons (including students, employees, or those not associated with the University) found in or on the areas described above shall be deemed to be trespassing and/or charged with violating University policies, which may result in disciplinary action. It is the duty of University employees to report such violators. Action should also be taken to again secure the points of access used by such violators.
  - (3) Where there is legitimate need for non-University personnel (architects, independent contractors installing or repairing facilities, etc.) to be permitted access to the areas described, their requests should be referred to the campus or unit director of facilities management. The director may monitor, and may condition, the access in order to protect the interests of the University in the event the director grants the permission. An appropriate release form may be required as a condition for approving access.
  - (4) No rooftop machinery, equipment, antennae, greenhouse, rappelling anchors (temporary or permanent), or other property shall be installed on roofs or roof edges without express permission from the director of facilities management for the particular campus.
  - (5) Unless required for emergencies or authorized emergency management training exercises, rappelling using University buildings is specifically prohibited.

- (6) Student handbooks shall contain a summary of this policy, as shall faculty and staff handbooks.

April 29, 2016