

PROCEDURE FOR SELECTION OF ON-CALL ARCHITECTS OR ENGINEERS

1. On-call architects or engineers for deferred maintenance or minor renovation projects shall be selected in accordance with Board Policy 740.1.
2. The professional services contract with such design professional or professionals shall be for a term of one (1) year and may be renewed annually. No retainer or other fee shall be paid except those associated with specific deferred maintenance or minor renovation projects and the firm or firms selected to provide on-call architectural or engineering services shall not, by virtue of such contract, be assured of any specific amount of work under such contract. Contracts for on-call architectural or engineering services shall not provide expressly or by implication that the design professional or professionals providing such services will be awarded a contract for new construction or renovation related to or arising out of services performed under such contracts for deferred maintenance or minor renovation projects.
3. As used herein “deferred maintenance or minor renovation projects” shall mean a project, the estimated cost of which does not exceed \$1,000,000 as defined in Arkansas Code Annotated 19-11-1001. A specific deferred maintenance or minor renovation project or projects in excess of this amount must be approved by the President. Deferred maintenance or minor renovation projects shall not be subject to Board Policy 730.1, Procedure for Capital Projects.

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