

SERVICE ON BOARDS OF FINANCIAL INSTITUTIONS AND OTHER ENTITIES

I. Purpose

The purpose of this policy is to establish prohibitions and disclosures required regarding the service by University officials on the boards of financial institutions and other entities.

II. Prohibitions

The President of the University of Arkansas and the Vice President for Finance are prohibited from accepting an appointment as an officer or member of the official board of any financial institution.

III. Disclosure and Reporting Requirements

A. All vice presidents, chancellors, chief executive officers, vice chancellors, controllers, treasurers, business managers, or any other administrators whose duties with the University include establishing and/or recommending institutional financial budgets and financial policies shall, annually, file with the System Office¹ a disclosure of any positions held, as officer, partner, manager or board member, in any non-governmental entity, whether profit-making or tax-exempt, including foundations.

B. Any University official referred to in section III. A. who is currently serving or being considered for appointment as an officer, partner, manager or member of the official board of any financial institution must develop a management plan, which must contain (1) all compensation or benefit to be gained by the official with service on the Board; (2) all known dealings the University has had with the financial institution; (3) all known actual or potential conflicts of interest; and (4) a statement of assurance that the official's appointment has not resulted in or will not result in any financial benefit to the financial institution. Such plan must be developed with the individual's supervisor and must be approved by the President. If a satisfactory management plan cannot be developed, the official will not be allowed to continue serving or accept the appointment.

The disclosure shall be made to the System Office on a calendar year basis and should be filed no later than January 31, to cover the last calendar year.

May 27, 2021 (Revised)

March 30, 2016 (Revised)

July 1, 1977

¹ Disclosures by system level employees should be filed with the President. All other disclosures should be filed with the Vice President for Finance.