

CONSTITUTION OF THE CAMPUS ASSEMBLY FOR THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES CAMPUS

PREAMBLE

IN ADOPTING THIS POLICY FOR THE CONSTITUTION OF THE CAMPUS ASSEMBLY FOR THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES CAMPUS, THE BOARD OF TRUSTEES, ON ITS OWN MOTION, MAY AT ANY TIME REVIEW, AMEND, REVISE, OVERRULE OR AFFIRM ANY MATTER, POLICY, RESOLUTION OR LEGISLATION THAT MAY BE ADOPTED BY ANY GROUP REFERRED TO HEREINAFTER.

ARTICLE I

Purposes

The purposes of the University of Arkansas for Medical Sciences Campus Assembly are:

1. To provide an organization that will permit a broad base for campus governance through a participating involvement of students, faculty, and staff in the development of guidelines and regulations for campus affairs in relation to those matters that affect the quality of campus life as well as to those matters that enhance and sustain an environment of academic excellence;
2. To generate and promote understanding, collaboration, and a sense of community on this campus; and
3. To provide a representative forum for the communication and exchange of ideas as the basis for a deliberative synthesis of recommendations to the Chancellor and, through the Chancellor's Office, to the President of the University on matters of concern to members of the Assembly.

ARTICLE II

Definitions

Throughout this governance document the following definitions will be used:

- Faculty: Those individuals holding academic rank as follows:
Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, and Assistant Instructor.
- Students: Those individuals enrolled in undergraduate, graduate, postdoctoral, or trainee programs.
- Staff: Those individuals employed by the Campus in one of the following categories (as defined by the document titled "UAMS Job Titles as Assigned by the DHEW Affirmative Action Code" in Appendix I):

Professional Non-Faculty
 Executive, Administrative,
 Managerial Technical and
 Paraprofessional Clerical and
 Secretarial
 Skilled Crafts
 Service and Maintenance

ARTICLE III
Composition

Section 1. The Campus Assembly is composed of two deliberative bodies:

- a. The Academic Senate
- b. The House of Delegates

Section 2. The Academic Senate will be composed of:

- a. Two faculty elected from each College
 - For colleges with 100 or more full time faculty, three faculty elected from each College
- b. Two faculty elected from Academic Affairs
- c. Three faculty elected from faculty at large,
- d. Elected officers of the Academic Senate,
- e. An elected representative member of the Associated Student Government.
- f. Professors' emeriti, members of the Chancellor's Cabinet, adjunct professors and visiting professors, lecturers, and volunteer faculty members shall have voice, but cannot serve as elected members of the senate.
- g. Faculty representatives may be immediately reelected for a second term. At the end of two consecutive full terms, a representative shall wait at least one year before becoming eligible for election again to the Senate

Section 3. The House of Delegates will be composed of:

- a. Officers: Chairperson, Chairperson-elect, Secretary, Parliamentarian, and Immediate Past Chairperson;
- b. Faculty may be members
- c. Students may be members
- d. Representative from the following groups:
 - (1) Executive, Administrative, and Managerial
 - (2) Professional Non-Faculty
 - (3) Skilled Crafts
 - (4) Service and Maintenance
 - (5) Technical and Paraprofessional
 - (6) Clerical and Secretarial

Members are to submit an application for admission and in general, all eligible employees and students will be made members. Any challenges to membership will be decided by the Executive Committee.

ARTICLE IV Functions

Section 1. The UAMS Campus Assembly is responsible for the determination of guidelines and policies for campus affairs.

Section 2. The Academic Senate shall have the authority to make recommendations to the Provost on any matter of faculty affairs or campus-wide concern, including such matters as research facilitation, education, faculty appointment, promotion, tenure, dismissal, and non-reappointment as well as safety, security, salary and compensation, fringe benefits, work schedules, work conditions, job evaluations, grievances, and appeals and broad academic policies and programs at UAMS.

The Academic Senate does have the responsibility to guarantee, through review, deliberation, and legislative action, the purposes of the Assembly as stated in Article I of this document.

Section 3. The House of Delegates shall have the authority to make recommendations to the Office of the Chancellor on any matter of general campus-wide concern. This responsibility includes such areas as:

- a. Safety, traffic, and security
- b. Fringe benefits and health services
- c. Salaries, work schedules, and working conditions
- d. Job evaluation, grievances, and appeals
- e. Other non-academic affairs

Each group that sends elected representatives to the House of Delegates will have the prerogative of meeting by themselves and sending a statement of their interests through the House of Delegates to the Chancellor. In its passage through the House of Delegates, this body could forward the statement "with approval," "without action," or "without approval for the following reasons...". The House of Delegates can also draft its own proposal regarding the same subject matter. In all instances, however, the proposal from the originating group will be forwarded to the Chancellor.

Section 4. All legislative actions of the Academic Senate shall be sent to the Chancellor. The Chancellor will respond in writing to such actions within two weeks following receipt of a written record of the legislative action. The Chancellor's response approving or disapproving the legislative action

[†]*100.4 Rules and Regulations of the Board of Trustees of the University of Arkansas for the Governance and Administration of the University of Arkansas*

shall be returned to the Academic Senate. If, after consideration of the points of disapproval, the Academic Senate and the Chancellor are unable to reconcile their differences, the Academic Senate may vote to appeal for resolution of these differences. By a three-fifths (3/5) vote of those present and voting, provided that thirty percent (30%) of the Academic Senate is present, the Academic Senate may appeal those differences requiring resolution to the appropriate system-wide University authority and the President; such appeals shall be presented by the Chancellor (or the Chancellor's designee) and a representative elected by the Academic Senate.

- Section 5. All recommendations regarding matters of general faculty or campus-wide concern shall be sent by either the Academic Senate or the Campus House of Delegates to the Chancellor. The Chancellor or their designee shall respond in writing to the originating body within two weeks after receiving a written record of the recommendations.

ARTICLE V Meetings of the Academic Senate

- Section 1. Unless otherwise indicated herein, meetings of the Academic Senate and its committees are open to all persons. The Chairpersons of the Academic Senate and its committees may extend floor privileges to those persons who are not members.
- Section 2. The Academic Senate shall meet at least every two months to conduct general business of the Academic Senate.

The Academic Senate shall compile an agenda for all meetings and forward it to the President who shall distribute it to all members of the Academic Senate through the campus mail, electronic mail, or posting on the Academic Senate website not later than one week before the time of the meeting. All items to be considered by the Academic Senate must be submitted to the President of the Academic Senate. A request to the Academic Senate for the inclusion of any item of business, if bearing the names of ten or more of the members of the UAMS faculty, and if submitted not later than two weeks before the next regular meeting of the Academic Senate shall require that this item of business be included on the agenda. Decisions regarding inclusion of requests bearing fewer than the ten required names shall be left to the discretion of the Academic Senate President. At any meeting, the Academic Senate shall take no final action on any business that is not on the agenda for that meeting.

- Section 3. The Secretary of the Academic Senate shall promptly prepare minutes of each meeting and shall forward them to the President-elect of the Academic Senate. The President-elect shall thereupon promptly duplicate the minutes and send them to all members of the Academic Senate. In addition, a copy of these minutes shall be made publicly available on the UAMS Academic Senate website.
- Section 4. Nine members of the Academic Senate shall constitute quorums unless otherwise specified.

- Section 5. Unless specified otherwise, matters placed before the Academic Senate for a vote shall be decided by a majority vote of those present and voting, providing a quorum is present. Voting shall ordinarily be by voice, (except Academic Senate elections that should be conducted by campus mail or electronic survey), but in cases of doubt, any member may request a hand count vote. In Academic Senate meetings with a quorum present, other methods of voting may be required by request of twenty-five percent (25%) of the members present. There is no provision for proxy or cumulative voting. In the event that a quorum is not present, discussion of items on the agenda may occur, but voting must be done at the next meeting unless the majority of those present ask for a mail or electronic mail ballot. In such mail voting, a majority vote of at least twenty percent (20%) of the Academic Senate membership is necessary.
- Section 6. The Academic Senate shall call a campus wide faculty meeting at least once per year to report on Academic Senate activities and to solicit concerns of the general faculty.
- Section 7. Except as otherwise noted, all meetings of the Academic Senate shall be governed by the parliamentary procedures in the latest edition of Robert's Rules of Order.

ARTICLE VI
Meetings of the House of Delegates

- Section 1. Unless otherwise indicated herein, meetings of the House of Delegates and its committees are open to all persons. The Chairpersons of the House of Delegates and its committees may extend floor privileges to those persons who are not members.
- Section 2. The House of Delegates shall meet on call of the Chairperson of the House of Delegates at least five times per year. Joint meetings of the two Assembly bodies are not precluded, but would be held in addition to the five regular meetings. The House of Delegates may also be convened on the initiative of the Chancellor, or on formal petition to the Chairperson of the House of Delegates by ten percent (10%) of the members of the House of Delegates; such meeting shall be held within fifteen calendar days of the presentation of the petition. At any meeting the Chairperson shall preside, or in the absence of the Chairperson, the Chairperson- elect, or in the absence of both, the Chairperson's designee.
- Section 3. The Executive Committee shall compile an agenda for all meetings and forward it to the Secretary who shall distribute it to all members of the House of Delegates through the campus e-mail one week before the time of the meeting. All items to be considered by the House of Delegates must be submitted to the Chairperson of the Executive Committee. A request to the Executive Committee for the inclusion of any item of business, if bearing the names of three or more members of the House of Delegates, and if submitted not later than two weeks before the next regular meeting of the House of Delegates, shall require that this item of business be included on the agenda. Decisions regarding inclusion of requests bearing less than the three required names shall be left to the discretion of the Executive Committee. At any meeting, the House of Delegates shall take no final action on any business that is not on the agenda for that meeting.

- Section 4. The Secretary of the House of Delegates shall prepare and duplicate minutes of each meeting and send them to all members of the House of Delegates. In addition, a copy of these minutes shall be made publicly available in the UAMS Library.
- Section 5. Thirty percent (30%) of the voting members of the House of Delegates will constitute a quorum.
- Section 6. Unless specified otherwise, matters placed before the House of Delegates for a vote shall be decided by a majority vote of those present and voting, provided a quorum is present. Voting shall ordinarily be by voice, (except House of Delegates elections) but in cases of doubt, any member may request a hand count vote. In House of Delegates meetings with a quorum present, other methods of voting may be required by request of twenty-five percent (25%) of members present. There is no provision for proxy voting.
- Section 7. If a House of Delegates member misses three consecutive House meetings without justifiable cause, the House Chairperson will determine if there is cause for removal.
- Section 8. If a committee member misses three consecutive committee meetings without justifiable cause, the Committee Chairperson will determine if there is cause for removal. If a committee member is removed from a committee, the House Chairperson will appoint another House member to the committee.
- Section 9. Except as otherwise noted, all meetings of the House of Delegates shall be governed by the parliamentary procedures in the latest edition of Robert's Rules of Order.

ARTICLE VII
Officers of the Academic Senate
and Members of the Academic Senate

- Section 1. Officers of the Academic Senate are the President, the President-elect, the Immediate Past President (all of whom must be faculty), the Secretary, and the Parliamentarian. The President-elect is elected annually by the UAMS faculty body. The Secretary and the Parliamentarian are elected by the UAMS faculty body for staggered two-year terms. (See Academic Senate Elections).
- Section 2. Duties of the President are to preside at meetings of the Academic Senate, and is responsible for the preparation and distribution of the agenda for meetings of the Academic Senate.
- Section 3. The President-elect is the presiding officer at Academic Senate in the absence of the President. The President-elect is responsible for distribution of the minutes for meetings of the Academic Senate.
- Section 4. The Secretary is responsible for taking the minutes and attendance of the meetings, and submitting the minutes to the President-elect for distribution. The Secretary will maintain a list of the membership of the Academic Senate and committees posted on the Academic Senate website.

Unless otherwise limited herein, the Secretary is responsible for maintaining a copy of the minutes of the Academic Senate and committees thereof, as well as a list of committee membership on the Academic Senate website.

- Section 5. The Parliamentarian will advise the President on questions of procedure in transacting the business of the Academic Senate.
- Section 6. Persons newly elected or appointed as officers of the Academic Senate assume their offices July 1 (see Academic Senate Elections) except that an outgoing President-elect or Secretary remains responsible for his or her duties in connection with the minutes of that election meeting.
- Section 7. Members of the Academic Senate are the elected officers of the Academic Senate, the elected member of the Associated Student Government, two to three faculty elected by and from each College, two elected by Academic Affairs, and three faculty elected from the campus-wide appointments. The officers from the Academic Senate will serve their terms as previously specified in Section 1. The elected member of the Associated Student Government will serve a one-year term. The elected faculty representatives will serve two-year terms.

A member who is absent three or more times from regularly scheduled Senate meetings during one senate year and has not sent an alternate senator may be required to vacate the office by a majority vote of the senate.

- Section 8. In the event of a vacancy in the office of President-elect, Secretary, or Parliamentarian, a special election will be held to fill the office (See Article IX, Section 2).

ARTICLE VIII

Officers of the House of Delegates

- Section 1. Officers of the House of Delegates are the Chairperson, Chairperson-elect, Secretary, and Parliamentarian. The Chairperson will serve a one-year term. The Chairperson-elect will serve two years: one year as Chairperson-elect and the second year as Chairperson. The Secretary and Parliamentarian will be elected for one year. Any of the above may serve two successive terms except the Chairperson.
- Section 2. Duties of the Chairperson are to preside at meetings of the House of Delegates and its Executive Committee.
- Section 3. The Chairperson-elect is the presiding officer at the House of Delegates meetings in the absence of the Chairperson or in the event of a vacancy of the office of Chairperson. The Chairperson-elect serves as a member of the Executive Committee and is responsible for the collection of agenda items.
- Section 4. The Secretary is responsible for taking minutes, distribution of minutes, and also serves as a member of the Executive Committee. The Secretary will publish annually a list of all House of

Delegates officers and a list of the membership of all House of Delegates committees. Unless otherwise limited herein, the Secretary is responsible for maintaining a copy of the minutes of the House of Delegates and committees thereof, as well as a list of membership on reserve in the library. The Secretary is also responsible for providing copies of minutes of all meetings to the Chancellor's Office where they will be retained. The Secretary will also maintain in the library and Chancellor's Office minutes of all monthly meetings.

- Section 5. The Parliamentarian will advise the Chairperson on questions of procedure in transacting the business of the House of Delegates and will also serve as a member of the Executive Committee and will ensure that all employee suggestions are submitted to the Executive Committee.
- Section 6. Persons newly elected as officers of the House of Delegates assume their offices on July 1st after the election meeting (see House of Delegates Elections) except that an outgoing Chairperson-elect or Secretary remains responsible for his or her duties in connection with the minutes of that election meeting.
- Section 7. In the event of a vacancy in any office other than Chairperson, a special election will be held to fill the office.

ARTICLE IX Elections of the Academic Senate

- Section 1. Each year during April the Academic Senate will hold an election to fill the posts of those elected at-large Academic Senate officers whose terms of office are about to expire and for College representatives for Colleges that do not have an existing College wide election process. The Membership and Elections Committee will prepare a slate of at least two and no more than three members for each office to be filled. The proposed slate will be representative of each College and the campus-wide appointments. This slate of nominees will be listed on the agenda for the last Academic Senate meeting prior to the election; at this meeting of the Academic Senate, nominations may be made from the floor provided that approval of the person nominated is secured. Following this meeting, the Membership and Elections Committee will prepare and mail ballots or electronic mail ballots to the UAMS faculty by April 15. Faculty shall return ballots by May 1 to be counted by the Membership and Elections Committee. To be elected, a nominee must receive votes from a majority of those casting ballots. In the event no nominee receives a majority of the votes cast for an office, a runoff, with comparable time constraints, by mail or electronic mail ballot between the two nominees receiving the most votes will be immediately conducted by the Academic Senate. Colleges or units that hold college wide elections may conduct their own elections to elect their College representatives. A description of the election process and the results of the election must be communicated to the Academic Senate President by June 1.
- Section 2. In the event of a vacancy in the office of the President, the President-elect will become the President, and complete the remaining time left by the vacancy in addition to his/hers normal period. The office of the Chair-elect will be declared vacant. In the event of a vacancy in the office of President-elect, Secretary, or Parliamentarian, a special election will be held to fill the

office. The Membership and Elections Committee prepares a slate of nominees for the vacant position allowing for write-in nominations. This slate is submitted to the Academic Senate officers for approval. Following approval of this slate, the Membership and Elections Committee will prepare and mail or electronic mail ballots to the UAMS faculty, who shall return ballots within two weeks to be counted by the Membership and Elections Committee. To be elected, a nominee must receive votes from a majority of those casting ballots. In the event no nominee receives a majority of the votes cast for an office, a runoff, with comparable time restraints, by mail or electronic votes will be immediately conducted by the Academic Senate.

ARTICLE X Elections of the House of Delegates

Each year during April the House of Delegates will elect its officers. The Membership and Elections Committee will prepare a slate of at least one and no more than three members for each office to be filled. This slate of nominees will be listed on the agenda for the House of Delegates meeting prior to the election; at this meeting of the House of Delegates, nominations may be made from the floor provided that approval of the person nominated is obtained. Following this meeting, the House of Delegates officers will prepare and e-mail electronic ballots to the membership by April 30th. Members shall return ballots within one week to be counted by the officers. To be elected a nominee must receive votes from a majority of those casting ballots. In the event no nominee receives a majority of the votes cast for an office, a runoff between the two nominees receiving the most votes will be conducted immediately by electronic voting with one week allowed for return of ballots. All nominees for office must be members of the House of Delegates.

ARTICLE XI UAMS Representatives to System-wide Committees and Councils

All UAMS representatives to System-wide committees and councils will be appointed by and from the appropriate Campus Assembly body or official. These representatives are responsible for maintaining communication between the Campus Assembly and System-wide committees and councils. All System-wide committee and council actions will be reported at the next regular meeting of the Academic Senate Council and/or House of Delegates, and the minutes of such System-wide meetings will be kept on reserve in the Library and retained in the Chancellor's office.

ARTICLE XII Committees of the Academic Senate

Section 1. Appointed Standing Committees and Ad Hoc Committees

The officers of the Academic Senate may appoint the members from the Academic Senate, full time students, staff, and those holding faculty appointments and define the duties of such Standing and Ad Hoc Committees as may be necessary or useful in the conduct of Senate business and/or to handle issues of concern to the UAMS faculty body. All such committees

shall have a membership that is representative of the Faculty and, furthermore, the faculty members shall be representative of the colleges of the UAMS Campus.

The following shall be specified for each committee:

- a. Purpose
- b. Charge
- c. Objectives
- d. Number of members
- e. Term duration
- f. Chairperson

All committees have the authority to call and conduct such meetings as are necessary to obtain information necessary for the formulation of committee recommendations to the Academic Senate.

All committees are responsible to the Academic Senate and shall submit recommendations and reports to that body for action. All committee recommendations are to be given to the Senate President for inclusion in the agenda of the next Academic Senate meeting.

Section 2. Standing Appointed Committees

a. Membership and Elections Committee

The Membership and Elections Committee is composed of: one of the elected College representatives from each College, one of the at large members, and the past-president. A member will exclude themselves from the committee if they are planning to be nominated for a position.

The Membership and Elections Committee will prepare a slate of nominees for each Academic Senate office to be filled and, as needed, as vacancies that should be filled occur. The committee will prepare this slate according to the procedure outlined in Article IX, Elections of the Academic Senate. The Committee is responsible for preparing the ballot, distributing and counting the votes.

b. Faculty Affairs Committee

The Faculty Affairs Committee is composed of: at least one member from each college and chaired by an elected member of the Academic Senate.

The Faculty Affairs Committee is concerned with matters that pertain primarily to the responsibilities, rights, privileges, opportunities, and welfare of the faculty, collectively and as individuals. Topics in its area of responsibility include tenure, procedures for academic promotions, academic responsibilities, and standards of appointment.

Section 3. Committee Meetings

All committee meetings are open and the date, time, and location of committee meetings must be published at least one week in advance of the meeting.

Minutes of committee meetings, except Membership and Elections Committee, shall be given to each member of the committee and to the Secretary of the Academic Senate. In addition, the minutes, except Membership and Elections Committee, shall be made available for inspection by anyone upon request to the committee chairperson.

ARTICLE XIII Committees of the House of Delegates

Section 1. Elected Standing Committees

a. Executive Committee

The Executive Committee is responsible for the preparation and distribution of the agenda for meetings of the House of Delegates. The committee is composed of the Chairperson, the Chairperson-elect, Secretary, Parliamentarian and Past Chairperson of the House of Delegates, and two at-large members to be elected annually by and from the membership of the House of Delegates. The Chairperson of the House of Delegates serves as Chairperson of the Executive Committee. The Executive Committee will meet two weeks before each scheduled House of Delegates meeting to prepare the agenda.

b. Membership and Elections Committee

The Membership and Elections Committee will meet each Spring to prepare a slate of nominees for each House of Delegates' office to be filled. The committee will prepare this slate according to the procedure outlined in Article X, Elections of the House of Delegates.

The Membership and Elections Committee is composed of one representative from each group in the House of Delegates as defined in Article III. The elected representatives from each group will, in turn, elect their member for this committee.

Section 2. Appointed Standing Committees and Ad Hoc Committees

The officers of the House of Delegates may, with the approval of the House of Delegates, appoint members and define the duties of such Standing and Ad Hoc Committees as may be necessary or useful in the conduct of its business.

Membership on appointed Standing and Ad Hoc committees shall be for a one-year term or less.

The following shall be specified for each committee:

- a. Purpose
- b. Charge
- c. Objectives
- d. Number of members
- e. Chairperson

All committees have the authority to call and conduct such meetings as are necessary to obtain information necessary for the formulation of committee recommendations to the House of Delegates.

All committees are responsible to the House of Delegates and shall submit recommendations and reports to that body for action. All committee recommendations are to be given to the Chairperson of the Executive Committee for inclusion in the agenda of the next House of Delegates meeting.

Section 3. Committee Meetings

All committee meetings are open and the date, time, and location of committee meetings must be published at least one week in advance of the meeting.

Minutes of committee meetings shall be given to each member of the committee and the Secretary of the House of Delegates. In addition, the minutes shall be made available for inspection by anyone upon request to the Committee Chairperson.

ARTICLE XIV Amendments

Amendments to the Constitution of the Campus Assembly must be considered in both the Academic Senate and the House of Delegates and require an affirmative vote of two-thirds (2/3) of the members present and voting, providing that a quorum is present in both the Academic Senate and the House of Delegates. A proposed amendment may be offered by any member of the Academic Senate or House of Delegates, or by any committees of these bodies. No vote can be taken upon a proposed amendment until it has been submitted to the Executive Committee of the House of Delegates and the Academic Senate and published as part of the agenda for two consecutive meetings of these bodies. All proposed amendments must be in written form when placed on the agendas. Any amendment approved by the Assembly as specified above shall become effective when approved by the Board of Trustees of the University, or after approval by the Board of Trustees, on a day specified therein.

APPENDIX I

UAMS Job Titles as Assigned by the DHEW Affirmative Action CodeClerical and Secretarial

| | |
|--|---------------------------------|
| Collector II | Assistant Resident Hall Manager |
| Financial Counselor | Accounting Assistant II |
| Accounts Supervisor | Data Input Supervisor |
| Information Specialist I | Data Input |
| Operator I Multi-Media Technologist Controller I | Data Input |
| Operator II Multi-Media Technologist Controller II | Data Input |
| Operator III Administrative Secretary | Clerk I |
| Nursing Unit Coordinator | Clerk II |
| Personnel Assistant I | Clerk III |
| Hospital Admissions Supervisor | Clerk Typist I |
| Purchasing Assistant | Clerk Typist II |
| Library Assistant II | Clerk Stenographer I |
| Library Assistant I | Cashier I |
| Secretary III | Medical Records Technician |
| Secretary II | Admission Interviewer |
| Secretary I | Cashier III |

Executive, Administrative and Managerial

| | |
|---|---|
| Project Director | Vice Chancellor for Academic Affairs |
| Associate Project Director | Vice Chancellor for Administration |
| Assistant Project Director | Vice Chancellor for Finance |
| Chancellor | Associate Dean |
| Dean, College of Medicine | Assistant Dean |
| Dean, College of Nursing | Director of Planning, Organization and Development |
| Dean, College of Pharmacy | Director of Campus Operations and Services |
| Dean, College of Health-Related Professions | Assistant Treasurer |
| Hospital Director | Purchasing Agent |
| Controller | Assistant Purchasing Agent |
| Chief Pharmacist | Instrumentation Engineer |
| Associate Hospital Director | Director of Personnel |
| Assistant Hospital Director | Director of Patient Accounts |
| Director of Library | Director of Information |
| Director of Biomedical Communications | Director of Medical Records |
| Director of Human Relations | Clinic Manager |
| Director of Student Affairs | Director of Housekeeping |
| Chief Respiratory Therapist | Director of Social Services |
| Administrative Assistant I | |

Administrative Assistant II
 Director of UAMS Computer Facility
 Director of Nursing Service
 Associate Director of Nursing
 Assistant Director of Nursing
 Director of Physical Plant
 Assistant Director of Physical Plant
 Director of Dietary
 Assistant Director of Dietary
 Director of Hospital Admissions

Residence Hall Manager
 Security Chief
 Manager of Book Store
 Director of Volunteer Service
 System Development Manager
 Departmental Chairperson Director
 Area Director
 Assistant Director of Programs
 Associate Director of Programs
 Project Coordinator
 Chief Accountant

Faculty

Professor
 Associate Professor
 Assistant Professor
 Instructor
 Assistant Instructor
 Librarian
 Research Associate

Lecturer
 Associate Librarian
 Assistant Librarian
 Teacher
 Instructional Development Specialist II
 Instructional Development Specialist I
 Program Coordinator

Professional Non-Faculty

Audiologist
 Pharmacist I
 Pharmacist II
 Accountant III
 Accountant II
 Accountant I
 Nurse Anesthetist
 Social Worker II
 Social Worker I
 Speech Therapist
 Nursing In-Service
 Instructor I
 Nursing In-Service
 Instructor II
 Head Nurse
 Assistant Head Nurse
 Internal Auditor
 Physical Therapist
 Health Physics Technologist
 Mental Health Counselor II
 Medical Records Librarian

Physician Assistant I
 Physician Assistant II
 Nutritionist
 Research Technician II
 Registered Nursing Practitioner I
 Charge Nurse
 Dietitian II
 Dietitian I
 Registered Nurse II
 Registered Nurse I
 Occupational Therapist
 Medical Technologist III
 Medical Technologist II
 Medical Technologist I
 Psychological Examiner
 Personnel Assistant II
 Chief Medical Illustrator
 Medical Illustrator
 Clinical Nursing Specialist
 Head of Instructional TV
 Chief of Photographic Service

Registered Nursing Supervisor
Assistant Chief Respiratory Therapist

Project Assistant
Research Assistant

Service/Maintenance

Food Service Manager
Laboratory Assistant II
Laboratory Assistant I
Grounds Foreman
Animal Care Specialist I
Cook III
Food Service Supervisor I
Service Supervisor II
Physical Therapy Assistant
Mental Health Assistant II
Custodial Supervisor II
Security Officer
Driver I
Maintenance Repairman I
Cook II
Linen Supervisor
Plumber Helper
Carpenter Helper
Formula Room Supervisor
Heating and A/C Helper
Nursing Assistant II
Nursing Assistant I

Custodial Supervisor I
Laboratory Aide II
Dietary Supervisor
Mental Health Assistant I
Groundskeeper II
Cook I
Painter Helper Food
Morgue Assistant
Custodial Worker II
Food Service Worker II
Teaching Assistant
Seamstress
Groundskeeper I
Escort
Custodial Worker I
Food Service Worker I
Photographic Assistant
Pharmacy Assistant
Laboratory Aide I
Formula Room Aide
Elevator Operator
Plaster Helper

Skilled Crafts

Assistant Physical Plant
Supervisor
A/C Foreman
Electrician Foreman
Plumber Foreman
A/C Mechanic II
Mechanic I
Plumber II
Carpenter I
Carpenter II
Central Plant Operation Supervisor
Electrician II
Electrician I

Painter Foreman
Boiler Operator I
Welder
Painter I
Plasterer I
Construction Inspector I A/C
Construction Inspector II
Instrumentation Technician I
Instrumentation Technician II
Closed Circuit TV Engineer
Baker I
Baker II

Technical and Paraprofessional

| | |
|--|--------------------------------|
| Production Manager | LPN II |
| System Programmer II | Mental Health Counselor I |
| System Analyst I | Stores Supervisor |
| System Analyst II | Photolab Supervisor Operation |
| Supervisor II | Assistant Chief of Security |
| Application Programmer I | Embalming Technician |
| Application Programmer II | Occupational Therapy Assistant |
| Chief X-ray Technologist | Recreational Therapist |
| Animal Care Specialist III | ECG Technician I |
| Nuclear Medicine | Histology Technician I |
| Technologist III | Surgical Technician |
| Nuclear Medicine | Dental Assistant |
| Technologist II | Photolab Technician |
| Nuclear Medicine | EEG Technician I |
| Technologist I | Draftsman I |
| X-ray Technician III | Histology Tech II |
| X-ray Technician II | Research Tech I |
| Central Supply Supervisor | Photographer I |
| Research Technologist II | Respiratory Therapy Tech |
| Research Technologist I | Graphic Artist Respiratory |
| Therapist | Dental Hygienist |
| Photographer II | Switchboard Operator II |
| Operations Supervisor I | Switchboard Operator I |
| Computer Operator I | Central Supply Technician I |
| Computer Operator II | Central Supply Technician II |
| Computer Operator III | Central Supply Technician III |
| Pathology Curator | Laboratory Supervisor |
| Social Worker Assistant | Tissue Screener III |
| Cytotechnologist | Tissue Screener II |
| Pharmacy Technician | Tissue Screener I |
| Assistant Director of Housekeeping | Research Technician Supervisor |
| Associate Director of Housekeeping | Histology Technician III |
| Chief Cardiology Technologist | Necropsy Technician III |
| EEG Technician II | Histology/Necropsy Tech II |
| ECG Technician II | Histology/Necropsy Tech I |
| X-ray Therapy Technician | Necropsy Technician II |
| Laboratory Assistant III | Necropsy Technician I |
| Certified Respiratory Therapy Technician | Medical Program Evaluator III |
| LPN I | Medical Program Evaluator II |
| | Medical Program Evaluator I |
| | X-ray Technician I |

Organization of Professional Non-Faculty for Purposes of Determining Representation in the UAMS
Academic Senate Based on Job Titles as Assigned by the DHEW Affirmative Action Code

Accountant/Audio Visual

Accountant I, II, III
Internal Auditor
Personnel Assistant II
Medical Illustrator
Medical Records Librarian
Head of Instructional TV
Chief of Photographic Service

Nursing

Nurse Anesthetist
Nursing In-Service
Instructor I, II
Head Nurse, Assistant
Registered Nursing
Practitioner I
Charge Nurse Registered
Nurse I, II Registered
Nursing Supervisor Clinical
Nursing Specialist

Health Related Professions

Audiologist
Social Worker I, II
Speech Therapist
Physical Therapist
Assistant Nutritionist/Dietician I, II
Occupational Therapist
Psychological Examiner
Health Physics
Technologist Mental
Health Counselor II
Assistant Chief Respiratory Therapist
Physician Assistant I, II

Technicians

Research Technician II
Medical Technologist I, II, III
Project Assistant
Research

May 26, 2022 (Revised)
September 8, 2016 (Revised)
January 19, 1996 (Revised)
April 30, 1993 (Revised)
May 4, 1990 (Revised)
April 6, 1990 (Revised)
May 30, 1980 (Revised)
May 6, 1977