

RECIPROCAL INTERNATIONAL EXCHANGE OF STUDENTS

Each academic institution, consistent with a commitment to international education, may enter into reciprocal student exchange agreements with selected universities outside of the United States whereby a student or students at either institution may study for a term or a year at the other institution under specified conditions. Generally, students participating in the exchange program will pay tuition and fees at their home institution while enrolled at the host institution. In such cases, tuition and general student academic and program fees for students participating in the exchange program will be waived at the host institution, although the host institution may charge an international student fee.

Such agreements are subject to the following conditions:

1. Each academic institution shall designate an office that will be responsible for initiating and administering reciprocal exchange agreements.
2. All proposed agreements shall be subject to review processes established by the campus, and the approval of the Provost /Vice Chancellor for Academic Affairs or the Chancellor, after review by the General Counsel's Office.
3. Reciprocal exchange agreements will be initiated with well-established institutions that have been screened and are qualified on the basis of program breadth, quality and location.
4. Participating students will be screened and selected by the home institution with the approval of the host institution.
5. Students participating in the exchange program will remain students of the home institution but will also be subject to all rules and regulations of the host institution while studying there, including admission requirements.
6. Participating students will be examined and assessed for academic performance as are other students in the host institution during the period of study. The host institution will arrange for transcripts of record to be forwarded to the home institution at the conclusion of the study period. The home institution will accept the credit to be transferred from the host institution consistent with institutional policy.
7. Generally, participating students should be able to use existing scholarships and financial aid toward the cost associated with these programs, including the costs of housing, subject to state, federal, or other regulations governing these funds.

8. The number of participants per semester or per academic year from each institution should generally be equal, with any imbalance which occurs being corrected promptly in subsequent periods.
9. Structured internship placements aligned with students' academic programs facilitated by one institution may reciprocate for classroom course instruction by the other institution determined to be of reasonably equivalent value.
10. Reciprocal exchange agreements will be subject to periodic review and revision and to termination upon the request of either institution.

November 16, 2022 (Replaces BP 835.1)